



KANSAS CITY LIFE

GROUP BENEFITS

## KANSAS CITY LIFE INSURANCE COMPANY

### APPLICATION FOR LONG TERM DISABILITY INCOME BENEFITS

This application package is divided into four sections, as follows:

- Section 1**            **Employer's Statement** – to be completed by the employer's authorized representative.
- Sub-section 1c.**   **Information for Group Life Premium Waiver Benefits** – to be completed by the employer's authorized representative if the employer also has a Group Life Insurance policy with Kansas City Life Insurance Company that includes a Premium Waiver benefit. Be sure to provide any necessary attachments (see Section K).
- Section 2**            **Employee's Statement** – to be completed by the employee who is applying for Long Term Disability benefits.
- Section 3**            **Authorization to Obtain Information** – to be signed by the employee.
- Section 4**            **Attending Physician's Statement** – to be completed by the physician who is treating the employee.

**PLEASE SEE THAT ALL SECTIONS ARE FULLY COMPLETED AND SIGNED.  
FORWARD THE COMPLETED APPLICATION TO:**

**DISABILITY CLAIM OFFICE**

**FullscopeRMS**

**P.O. Box 9757**

**Portland, ME 04104**

**Toll free: 888-305-0590**

**Fax: 207-766-3448**

**Email: *claims@yourbenefitexpert.com***

APPLICATION FOR LONG TERM DISABILITY INCOME BENEFITS  
KANSAS CITY LIFE INSURANCE COMPANY

Section 1  
Employer's Statement

**To Be Completed by the Employer**

This claim is for ( <i>employee's name</i> )	Social Security number	Date of birth ( <i>MM/DD/YYYY</i> )
Employee's address ( <i>street, city, state, ZIP</i> )		Employee's phone number

**A. Information About the Employer**

Company's name	Group policy number
Address ( <i>street, city, state, ZIP</i> )	Phone number
Name and address of division where employee works ( <i>if different from above</i> )	Fax number

**B. Information About the Employee**

Date employee was hired	What was the employee's regularly scheduled work week?
Date employee became insured under this plan	Hours per week _____ Scheduled workdays M – F _____ Other _____

**IS EMPLOYEE ENROLLED IN KANSAS CITY LIFE LONG TERM DISABILITY PLAN ? ☐ Yes ☐ No**

**IF "YES," EFFECTIVE DATE** \_\_\_\_\_

Was the employee's LTD insurance issued on the basis of a personal health statement? ☐ Yes ☐ No If "Yes," attach copy.

Was the employee insured under your prior LTD policy? ☐ Yes ☐ No

If "Yes," please provide the inclusive date of coverage. From \_\_\_\_\_ through \_\_\_\_\_

Has the employee been terminated? ☐ Yes ☐ No If "Yes," date: \_\_\_\_\_

Reason: \_\_\_\_\_

Was the employee on qualified family leave when disability began? ☐ Yes ☐ No

Did STD and LTD insurance continue while on family leave? ☐ Yes ☐ No

Date leave of absence started under Family Leave Act \_\_\_\_\_

**C. Information for Group Life Premium Waiver Benefits**

Does the employee also have group life insurance coverage with **Kansas City Life Insurance Company**? ☐ Yes ☐ No  
If "Yes," provide the following information:  
Basic Amount \$ \_\_\_\_\_  
Supplemental amount \$ \_\_\_\_\_  
Effective date of group life insurance coverage \_\_\_\_\_

**D. Information Needed for Withholding and Reporting Taxes**

Percentage of employee/employer contribution to premium for this disability plan

(*as of policy year of disability*)

Employee ☐ 100% ☐ Other \_\_\_\_\_

Is employee contribution: ☐ Pre-tax deduction ☐ After-tax deduction

Employer ☐ 100% ☐ Other \_\_\_\_\_

**E. Information About the Claim**

Were there any changes to the employee's job responsibilities due to the disabling condition before the employee became totally disabled?

☐ Yes ☐ No If "Yes," what were the changes, and when were they made?

What was the employee's permanent job on his or her last day at work?

(*Please attach a copy of the employee's job description.*)

How long had the employee been in this job?

Last day employee actually worked _____	On that day, did the employee work a full day? <input type="checkbox"/> Yes <input type="checkbox"/> No If "No," how many hours were worked? _____
Why did employee stop working? _____	Is the employee's condition work related? <input type="checkbox"/> Yes <input type="checkbox"/> No
Has a claim been filed with workers' compensation? <input type="checkbox"/> Yes <input type="checkbox"/> No	Date employee is expected/did return to work? _____
If "Yes," send initial report of illness or injury or award notice.	Full time? <input type="checkbox"/> Yes <input type="checkbox"/> No
Name and address of your compensation carrier _____	

**F. Information About Your Pension Plan** *(Do not complete for maternity claim.)*

Do you have a pension plan? <input type="checkbox"/> Yes <input type="checkbox"/> No	If "Yes," what type? <i>(Check as many as applicable.)</i>	<input type="checkbox"/> Defined benefit	<input type="checkbox"/> 401(k)	<input type="checkbox"/> Other <i>(specify)</i> _____
		<input type="checkbox"/> Defined contribution	<input type="checkbox"/> Profit sharing	
Is the employee eligible for your pension plan? <input type="checkbox"/> Yes <input type="checkbox"/> No	If "No," why? _____	If eligible, does the employee participate? <input type="checkbox"/> Yes <input type="checkbox"/> No		
If the employee is participating, when is he or she eligible for benefits under the plan? <i>(MM/DD/YYYY)</i> _____		If "No," why? _____		
At what point does the employee qualify for a full pension? _____				
Is there a disability retirement option available to this employee? <input type="checkbox"/> Yes <input type="checkbox"/> No				

**G. Information About Your Rehire or Return-to-Work Policies**

Does your company have a rehire or return-to-work policy for disabled employees? ☐ Yes ☐ No

What is the name and title of the manager we should contact if we identify a rehabilitation or return-to-work option? \_\_\_\_\_

**H. Information About the Employee's Salary**

Please indicate how the employee is paid. *(Check all that apply.)*

☐ Hourly ☐ Salaried ☐ Other \_\_\_\_\_

☐ Includes commissions?

☐ Includes bonuses?

Basic salary or wage immediately prior to cessation of work because of disability (exclude bonuses, overtime, pay, etc.)

\$ \_\_\_\_\_ ☐ Monthly ☐ Weekly ☐ Annually ☐ Hourly – number of hours/week \_\_\_\_\_

Is this employee eligible for salary continuation?

☐ Yes ☐ No If "Yes," what is the weekly amount? \$ \_\_\_\_\_ When do benefits begin? \_\_\_\_\_ End? \_\_\_\_\_

Will the employee file for Short Term or State Disability benefits?

☐ Yes ☐ No If "Yes," what is the weekly amount? \$ \_\_\_\_\_ When do benefits begin? \_\_\_\_\_ End? \_\_\_\_\_

Is your employee receiving:

		If yes, provide amount and dates paid from/to:		
Type of income:	Yes or No	Amount (week/month)	Date paid from	Date paid to
1. Sick pay				
2. Salary continuation				
3. Vacation time				
4. PTO (paid time off)				
5. Workers' compensation				
6. Other <i>(If yes, list what type of income.)</i>				

**I. Information About the Physical Aspects of the Employee's Job**

Can the job be performed by alternating sitting and standing? ☐ Yes ☐ No

What are the major tasks requiring the use of one or both hands? Indicate the percentage of the employee's workday that is spent on each of these tasks.

_____	_____ %
_____	_____ %
_____	_____ %
_____	_____ %

Check the items below that relate to the employee's job and complete the information requested. Use these definitions for the frequency of occurrence.

*Not Applicable (N/A)* means the person does not perform this activity.

*Occasionally* means the person does the activity up to 33% of the time.

*Frequently* means the person does the activity 34% to 66% of the time.

*Continuously* means the person does the activity 67% to 100% of the time.

Activity	Frequency of Occurrence			
	N/A	Occasionally	Frequently	Continuously
<input type="checkbox"/> Standing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Walking	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Sitting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Balancing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Stooping	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Kneeling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Crouching	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Crawling	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Reaching/working overhead	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Keyboard use/repetitive hand motion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/> Climbing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Activity	Description	Frequency	Weight
<input type="checkbox"/> Pushing	_____	_____	_____ lbs.
<input type="checkbox"/> Pulling	_____	_____	_____ lbs.
<input type="checkbox"/> Lifting	_____	_____	_____ lbs.
<input type="checkbox"/> Carrying	_____	_____	_____ lbs.

**J. Information About the Job as it Relates to the Disability**

Can the job be modified to accommodate the disability either temporarily or permanently? ☐ Yes ☐ No If "Yes," explain.

Is it possible to offer the employee assistance in doing the job (*e.g., through the use of technology or personal assistance*)? ☐ Yes ☐ No If "Yes," explain.

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**K. Required Attachments and Signature**

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Please attach a copy of the employee's job description.

If the employee contributes to the premiums for LTD or Group Life Insurance coverage, attach a copy of the enrollment form and/or copies of the last two Flexible Benefits Election forms.

If salary is based on a W-2, K-1, 1099, or a similar document, attach a copy of the document.

If you have medical information from the employee's file relating to this disability, please attach copies.

If a Workers' Compensation claim is filed, send initial report of injury or illness and award notice.

Name of person completing this form (if this claim is approved for disability benefits, the benefit check will be sent to the employee with a copy to you).

_____ Name ( <i>Please print or type.</i> )	_____ Title
_____ Signature	_____ Date
_____ Phone	_____ Fax
_____ Email	

**To Be Completed by the Employee (BE SURE TO ANSWER ALL QUESTIONS – FAILURE TO DO SO MAY DELAY YOUR CLAIM)**

**A. Information About You**

Last name	First	Middle initial	Social Security number		
Address	City	State/province	ZIP	Email	
Phone number	Height	<input type="checkbox"/> Male	<input type="checkbox"/> Single	<input type="checkbox"/> Widowed	
Date of birth (MM/DD/YYYY)	Weight	<input type="checkbox"/> Female	<input type="checkbox"/> Married	<input type="checkbox"/> Divorced	
Your employer (include division, if applicable)			Occupation		

When your disability began, did you have more than one employer? ☐ Yes ☐ No If "Yes," please provide the name, address, and phone number of that employer, and indicate the dates when you worked.

Please indicate the extent of your formal education (*circle one*)

High School: 1 2 3 4 5 6 7 8 9 10 11 12

College: 1 2 3 4 Masters \_\_\_\_\_ Ph.D. \_\_\_\_\_

Trade School: \_\_\_\_\_

Briefly describe your past work experience for the last 20 years (*Begin with your most recent job.*)

Job Title	Duties	Years Worked
a)		
b)		
c)		
d)		

Now, or at some time in the future, would you be interested in seeking rehabilitation to some other kind of work? ☐ Yes ☐ No

Have you contacted your state department of vocational rehabilitation? ☐ Yes ☐ No If "Yes," please include the name, address, and telephone number of your counselor.

**B. Information About your Family** (*required to determine your eligibility for Social Security benefits*)

Spouse's name ( <i>last, first</i> )			
Spouse's Social Security number	Date of birth (MM/DD/YYYY)	Is your spouse employed? <input type="checkbox"/> Yes <input type="checkbox"/> No	Retired? <input type="checkbox"/> Yes <input type="checkbox"/> No
Do you have any children under age 19? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If "Yes," name and date of birth of each child			
Do you have any children with disabilities ( <i>regardless of age</i> )? <input type="checkbox"/> Yes <input type="checkbox"/> No			
If "Yes," name and date of birth of each child			

**C. Information About the Condition Causing Your Disability****For illness, answer the following questions:**

What were your first symptoms?

When did you first notice them?

Have you had this illness before? ☐ Yes ☐ No If "Yes," when?

**For an injury, answer the following questions:**

When (*i.e., date/time*), where and how did the injury occur?

**For illness, injury, or pregnancy, answer the following questions:**

Date you were first treated by a physician

(MM/DD/YYYY)

Name of physician \_\_\_\_\_

Address of physician \_\_\_\_\_

Phone number \_\_\_\_\_

Before you stopped working, did your condition require you to change your job, or the way you did your job? ☐ Yes ☐ No If "Yes," explain.

What aspect of your condition made you unable to work?

Is your condition related to your occupation? ☐ Yes ☐ No If "Yes," explain.

Have you filed, or do you intend to file a workers' compensation claim? ☐ Yes ☐ No If "Yes," explain.

**D. Information About the Disability**

Last day you worked before the disability

(MM/DD/YYYY)

Did you work a full day? ☐ Yes ☐ No

If "No," explain.

Date you were first unable to work

(MM/DD/YYYY)

Since that date, have you done any work? ☐ Yes ☐ No

If "Yes," please indicate dates worked, name of employer, and amount earned.

If you have not returned to work, do you expect to?

☐ Yes Part time (*date*) \_\_\_\_\_ Full time (*date*) \_\_\_\_\_

☐ No

**FOR PREGNANCY DISABILITY ONLY:**

Are there any present complications or anticipated difficulties in connection with:

a) Pregnancy ☐ Yes ☐ No

Date of last menstrual period \_\_\_\_\_ Expected date of delivery \_\_\_\_\_

b) Delivery ☐ Yes ☐ No

Actual date of delivery \_\_\_\_\_ ☐ Vaginal ☐ C-section

c) Postpartum ☐ Yes ☐ No

If "Yes" to any of these, please specify in detail

**E. Information about physicians and hospitals****First medical attention for the current disability was given by (*complete below*)**

Doctor's name

Phone number

Specialty

Fax number

Address (*street, city, state, ZIP*)

Dates seen

\_\_\_\_\_ to \_\_\_\_\_

List all physicians and hospitals you have seen for this condition (attach separate sheet, if needed)

Doctor's name	Phone number Fax number	Specialty
Address (street, city, state, ZIP)		Dates seen _____ to _____
Hospital		
Address (street, city, state, ZIP)		Dates of confinement _____ to _____

Have you consulted any other physicians or been hospitalized in the past three years? ☐ Yes ☐ No

If "Yes," complete the following concerning your past treatment (attach separate sheet, if needed)

Doctor's name	Phone number Fax number	Specialty
Address (street, city, state, ZIP)		Dates seen _____ to _____
Hospital		
Address (street, city, state, ZIP)		Dates of confinement _____ to _____

#### F. Other Income

Other income benefits you have received/are receiving, or are eligible to receive during your disability (complete the information requested).

Source of Income	Amount (week /month)	Date Claim was Filed	Date Payments Began	Date Payments Ended
Social Security/retirement	\$ _____ / _____	_____	_____	_____
Social Security/disability	\$ _____ / _____	_____	_____	_____
Sick pay or salary continuation	\$ _____ / _____	_____	_____	_____
Income from work	\$ _____ / _____	_____	_____	_____
Workers' compensation	\$ _____ / _____	_____	_____	_____
State disability	\$ _____ / _____	_____	_____	_____
Pension/retirement	\$ _____ / _____	_____	_____	_____
Pension/disability	\$ _____ / _____	_____	_____	_____
Short term disability	\$ _____ / _____	_____	_____	_____
Unemployment	\$ _____ / _____	_____	_____	_____
No-fault insurance	\$ _____ / _____	_____	_____	_____
Other (include Individual or Group Benefits)	\$ _____ / _____	_____	_____	_____

#### G. Information About Tax Withholding

Federal law requires us to withhold federal income tax from your check *if you request us to do so*. We are also required to send a report to your employer at the end of each calendar year showing your name, total amount of benefits paid to you, total amount withheld, if any, and your Social Security number. If you want us to withhold tax, please indicate on the line below the dollar amount to be withheld per benefit check. Whole dollars only (minimum is \$88.00 per month): \$ \_\_\_\_\_.00.



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**H. Signature**

With the exception of any source(s) of income reported above in Section F of this form, I certify by my signature that I have not and am not eligible to receive any source of income, except for my **Kansas City Life Insurance Company** Disability Income. Further, I understand that should I receive income of any kind or perform work of any kind during any period **Kansas City Life Insurance Company** has approved my disability claim, I must report all details to **Kansas City Life Insurance Company**, immediately.

If I receive disability benefits greater than those which should have been paid, I understand that I will be required to provide a lump sum repayment to the insurance company. The insurance company has the option to reduce or eliminate future disability payments in order to recover any overpayment balance that is not reimbursed.

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**FRAUD NOTICES**

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**ALABAMA, ARKANSAS, DISTRICT OF COLUMBIA, LOUISIANA, NEW MEXICO, RHODE ISLAND, TEXAS, WEST VIRGINIA**

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

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**MAINE, TENNESSEE, VIRGINIA, WASHINGTON**

It is a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines, and denial of insurance benefits.

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**ALASKA**

A person who knowingly and with intent to injure, defraud, or deceive an insurance company, files a claim containing false, incomplete, or misleading information may be prosecuted under state law.

**ARIZONA**

For your protection, Arizona law requires the following statement to appear on this form. Any person who knowingly presents a false or fraudulent claim for payment of a loss is subject to criminal and civil penalties.

**CALIFORNIA**

For your protection California law requires the following to appear on this form. Any person who knowingly presents false or fraudulent information to obtain or amend insurance coverage or to make a claim for the payment of a loss is guilty of a crime and may be subject to fines and confinement in state prison.

**COLORADO**

It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance, and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purpose of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Agencies.

**DELAWARE**

Any person who knowingly, and with intent to injure, defraud, or deceive any insurer, files a statement of claim containing any false, incomplete, or misleading information is guilty of a felony.

**FLORIDA**

Any person who knowingly and with intent to injure, defraud, or deceive any insurer, files a statement of claim or an application containing any false, incomplete, or misleading information is guilty of a felony of the third degree.

**IDAHO**

Any person who knowingly, and with intent to defraud or deceive any insurance company, files a statement of claim containing any false, incomplete, or misleading information is guilty of a felony.

**INDIANA**

A person who knowingly and with intent to defraud an insurer, files a statement of claim containing any false, incomplete, or misleading information commits a felony.

## KENTUCKY

Any person who knowingly and with intent to defraud any insurance company or other person files a statement of claim containing any materially false information or conceals, for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime.

## MARYLAND

Any person who knowingly or willfully presents a false or fraudulent claim for payment of a loss or benefit or who knowingly or willfully presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

## MINNESOTA

A person who files a claim with intent to defraud or helps commit a fraud against an insurer is guilty of a crime.

## NEW HAMPSHIRE

Any person who, with a purpose to injure, defraud, or deceive any insurance company, files a statement of claim containing any false, incomplete, or misleading information is subject to prosecution and punishment for insurance fraud, as provided in NH Rev. Stat. Ann. §638:20.

## NEW JERSEY

Any person who knowingly files a statement of claim containing any false or misleading information is subject to criminal and civil penalties.

## OHIO

Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

## OKLAHOMA

**WARNING:** Any person who knowingly, and with intent to injure, defraud, or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete, or misleading information is guilty of a felony.

## OREGON

It may be a crime to knowingly provide false, incomplete, or misleading information to an insurance company for the purpose of defrauding the company. Penalties could include imprisonment and fines and may result in a denial of insurance benefits.

## PENNSYLVANIA

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or conceals for the purpose of misleading, information concerning any fact material thereto commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

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The statements contained in this form are true and complete to the best of my knowledge and belief.

X \_\_\_\_\_  
Signature of the employee

X \_\_\_\_\_  
Date

**PLEASE ATTACH A COPY OF YOUR DRIVER'S LICENSE OR ANOTHER DOCUMENT THAT VERIFIES YOUR DATE OF BIRTH.**

**AUTHORIZATION FOR RELEASE OF INFORMATION (excluding psychotherapy notes)**

**(HIPAA COMPLIANT)**

**(to be signed and dated by the insured/claimant)**

I authorize any licensed physician, any other medical practitioner or provider, pharmacist, pharmacy benefits manager, hospital, clinic, other medical or medically related facility, federal, state or local government agency including the Social Security Administration, insurance or reinsuring company, consumer reporting agency or employer having information available as to diagnosis, treatment and prognosis with respect to any physical or mental condition and/or treatment of me, and any non-medical information about me, (including any information, data or records regarding my Social Security, FICA earnings history, Worker's Compensation, State Disability, pension, credit, earnings and employment history) to give any and all such information to authorized representatives of Kansas City Life Insurance Company *excluding psychotherapy notes*, and including, but not limited to, any other mental or psychiatric records, medical, dental, hospital and pharmacy records (including psychiatric, alcohol, and drug abuse, and HIV/AIDS\* information) which may have been acquired in the course of examination or treatment. I understand the information obtained by use of this authorization will be used by Kansas City Life Insurance Company and the above-described representatives to evaluate and adjudicate my current disability claim. The information may be redisclosed to: (a) any medical, investigative, financial or vocational specialist or entity, or any other organization or person, employed by or representing Kansas City Life Insurance Company, to assist with the evaluation and adjudication of my current disability claim, (b) a Social Security vendor that may assist me in filing a claim with the Social Security Administration, and (c) other insurance companies or their representatives to help investigate and adjudicate other insurance claims related to me. I understand Kansas City Life Insurance Company and the above-described representatives may release information to my treating physicians and current or prospective employers relating to restrictions, accommodations and possible return to work. I understand the information used or disclosed pursuant to this authorization may be subject to redisclosure by the recipient and may no longer be protected by HIPAA's Privacy rules, or any other federal or state law.

This authorization is valid for two (2) years following the date of my signature. A photocopy of this authorization is as valid as the original. I understand my authorized representative or I have the right to request and receive a copy of this authorization and the information to which it pertains.

I understand I have the right to revoke this authorization by notifying Kansas City Life Insurance Company in writing, of my revocation. However, such revocation is not effective to the extent Kansas City Life Insurance Company has relied previously upon this authorization for the use or disclosure of my protected health information. I understand Kansas City Life Insurance Company cannot condition the payment of a claim on my signing this authorization. However, I understand my revocation of, or my failure to sign this authorization may impair Kansas City Life Insurance Company's ability to evaluate my current disability claim and as a result lack of required information may be a basis for denying that current disability claim for benefits.

\*If you reside in **California**: this authorization excludes the release of Human Immunodeficiency Virus (HIV) and Autoimmune Deficiency Disorder (AIDS) information and test results. Separate authorizations signed by the insured claimant, or employee-claimant (for self-insured business) are required each time results are released.

\*If you reside in **Connecticut, Maine or Massachusetts**: this authorization excludes the release of information about Human Immunodeficiency Virus (HIV) and Autoimmune Deficiency Disorder (AIDS). A separate authorization signed by the insured claimant, or employee-claimant (for self-insured business) are required each time results are released.

\*If you reside in **Vermont**: this authorization EXCLUDES the release of any information about previously administered HIV-related tests, including but not limited to tests for HIV antibodies, T-Cell counts, AIDS or ARC. The proposed insured is NOT AUTHORIZING Kansas City Life Insurance Company to forward the results from any new test, requested by us, to any outside, non-affiliated company or entity not under specific contract with us to perform underwriting services, and Kansas City Life Insurance Company shall comply, as applicable with the provisions of Title 8, Section 4724 (20) of the Vermont Statutes.

Claimant name \_\_\_\_\_ Date of birth \_\_\_\_\_

Claimant signature (or authorized representative) \_\_\_\_\_ Date \_\_\_\_\_

Description of personal representative's authority (if applicable) \_\_\_\_\_

*If signed by authorized representative, attach verification of identity.*

APPLICATION FOR LONG TERM DISABILITY INCOME BENEFITS  
KANSAS CITY LIFE INSURANCE COMPANY

Section 4  
Attending Physician's Statement

**To be completed by the Attending Physician** (The patient is responsible for the completion of this form without expense to the Company.)

Name of patient	Patient phone number	Social Security number	Date of birth (MM/DD/YYYY)
Address of patient	City	State/province	ZIP

Employer's name (include division, if applicable)

**To be completed by the Attending Physician** (The patient is responsible for the completion of this form without expense to the Company.)

Patient's condition is the result of <input type="checkbox"/> Illness <input type="checkbox"/> Injury <input type="checkbox"/> Pregnancy	Height
If pregnancy, what is the expected date of delivery? (MM/DD/YYYY)	Weight
Is condition due to illness or an injury that is work related? <input type="checkbox"/> Yes <input type="checkbox"/> No	

**A. Diagnosis**

Primary diagnosis \_\_\_\_\_ ICD-9 Code \_\_\_\_\_

Secondary diagnosis(es) \_\_\_\_\_ ICD-9 Code(s) \_\_\_\_\_

Subjective symptoms \_\_\_\_\_

Test Results (list all results, or enclose test)

Test \_\_\_\_\_ Date \_\_\_\_\_ Results \_\_\_\_\_

Test \_\_\_\_\_ Date \_\_\_\_\_ Results \_\_\_\_\_

Physical examination findings \_\_\_\_\_

**FOR PREGNANCY DISABILITY ONLY:**

Are there any present complications or anticipated difficulties in connection with:

- a) Pregnancy ☐ Yes ☐ No Date of last menstrual period \_\_\_\_\_ Expected date of delivery \_\_\_\_\_
- b) Delivery ☐ Yes ☐ No Actual date of delivery \_\_\_\_\_ ☐ Vaginal ☐ C-section
- c) Postpartum ☐ Yes ☐ No

If "Yes" to any of these, please specify in detail

**B. Treatments**

Date you first treated this patient \_\_\_\_\_ Date you first treated this patient for this condition \_\_\_\_\_

Date of onset of this condition \_\_\_\_\_ Date of most recent treatment \_\_\_\_\_

How often has patient been seen/treated? \_\_\_\_\_ Date of next office visit \_\_\_\_\_

Has patient been referred to any other physician? ☐ Yes ☐ No Date(s) \_\_\_\_\_

If "Yes," name and address \_\_\_\_\_ Specialty \_\_\_\_\_

Nature of treatment for this condition (including surgery/medications) \_\_\_\_\_

Was surgery performed? ☐ Yes ☐ No If "Yes," Date \_\_\_\_\_ Procedure \_\_\_\_\_ CPT Code \_\_\_\_\_

Was patient hospitalized for this condition? ☐ Yes ☐ No If "Yes," Date(s) admitted \_\_\_\_\_ Date(s) discharged \_\_\_\_\_

Name and address of hospital(s) \_\_\_\_\_

Progress (*please check one*) ☐ Recovered ☐ Improved ☐ Unchanged ☐ Retrogressed

**C. Impairment**

If the patient's ability to perform any of the following activities is limited by a disorder, please describe the extent of the limitation and its expected duration.

Standing \_\_\_\_\_

Walking \_\_\_\_\_

Sitting \_\_\_\_\_

Lifting/carrying \_\_\_\_\_

Reaching/working overhead \_\_\_\_\_

Pushing \_\_\_\_\_

Pulling \_\_\_\_\_

Driving \_\_\_\_\_

Keyboard use/repetitive hand motion \_\_\_\_\_

If the patient's vision is impaired, please describe the extent of the impairment \_\_\_\_\_

Do you believe the patient is competent to endorse checks and direct the use of the proceeds thereof? ☐ Yes ☐ No

What is the psychiatric impairment (*if applicable*)?

- ☐ Inadequate information to make assessment.
- ☐ Essentially good functioning in all areas. Occupationally and socially effective.
- ☐ Slight difficulty in occupational functioning, but generally functioning well. Has some meaningful interpersonal relationships.
- ☐ Moderate impairment in occupational functioning. Limited in performing some occupational duties.
- ☐ Major impairment in several areas – work, family relations. Avoidant behavior, neglects family, is unable to work.
- ☐ Inability to function in almost all areas.

**RETURN TO WORK PLAN**

a) Have you discussed a return to work plan with your patient? ☐ Yes ☐ No

b) The date you released patient to return to work: (*MM/DD/YYYY*) \_\_\_\_\_

☐ Full-time ☐ Reduced hours Number of hours: \_\_\_\_\_

c) Please identify your recommendations for any job modifications that would enable the patient to work.

Attending physician's name (*Please print or type.*) \_\_\_\_\_ Phone \_\_\_\_\_

License number \_\_\_\_\_ Fax \_\_\_\_\_

SSN or EIN \_\_\_\_\_ Degree \_\_\_\_\_ Specialty \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_